

JUNCTION CITY PLANNING COMMISSION AGENDA ITEM SUMMARY



Proposed Planning Commission By-Law Amendment

Meeting Date: June 17, 2014
Department: Planning
www.junctioncityoregon.gov

Agenda Item Number: 5b
Staff Contact: Melissa Bowers
Contact Telephone Number: 541.998.2153

ISSUE STATEMENT

Amend Section 4 of Article IV of the Planning Commission By-Laws.

BACKGROUND

At the May 20, 2014 Planning Commission meeting, the Planning Commission reviewed and discussed possible amendments to the Planning Commission By-Laws. Consensus of the Commission was to amend Section 4 of Article IV to come into alignment with current City Code regarding how a vacancy on the Planning Commission is filled. Staff was directed to prepare a draft of the amendment for review by the Planning Commission at their June meeting. The amended Section would read as follows:

"Section 4. The Planning Commission shall review applications for membership to the commission and make recommendations concerning the filling of vacancies on the commission to the mayor and city council. Any vacancy shall be filled upon appointment by the Mayor for the unexpired term of the predecessor in office."

Per Article X of the By-Laws, notice of amendment to the Planning Commission By-Laws was given at the May 20, 2014 meeting.

COMMITTEE REVIEW

None

RELATED CITY POLICIES

The following section of the Planning Commission By-Laws is relevant to this request.

ARTICLE X: AMENDMENT TO BYLAWS

These bylaws may be amended by an affirmative vote of a majority of members present at any regular meeting, providing notice of such amendment is given at a preceding regular meeting.

PLANNING COMMISSION OPTIONS

- a. Approve the amendment to Article IV Section 4 of the Planning Commission By-Laws as drafted.
- b. Approve the amendment to Article IV Section 4 of the Planning Commission By-Laws with changes.
- c. Continue discussion of the amendment to Article IV Section 4 of the Planning Commission By-Laws if more information is needed.

CITY ADMINISTRATOR'S RECOMMENDATION

The City Administrator requests that the Planning Commission follow process for review of the preliminary partition as presented.

SUGGESTED MOTION

- a. I make a motion to (Approve/Approve with changes) the amendment to Article IV Section 4 of the Planning Commission By-Laws.

ATTACHMENTS

A. Planning Commission By-Laws

FOR MORE INFORMATION

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